



VENUE & SAFTETY INFORMATION

City Recital Hall Angel Place





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venue and safety information

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Venue Location & Access

Angel Place is located in the centre of the CBD, running between George Street and Pitt Street, and located only a few metres north of Martin Place.

The Entry Lobby is located on ground level and features two street access points, one near Pitt Street and the other near George Street and Martin Place. Public elevators and stair access is available between the car park and foyer levels from one hour before the event start time.

The auditorium stage is located on level 1 of the venue, with seating on levels 1, 2 and 3. Access may be gained to the upper foyers by stairs or elevators.



Public Transport

Train: Wynyard and Martin Place train stations are both within 5 mins walk of the venue. Underground connections run between Pitt Street and Wynyard station, so the venue is accessible without crossing roads.

Bus: The closest bus stop is on George Street, outside Wynyard train station.

Coaches: The closest set down and pick up location is in Carrington Street, between Wynyard Street and Margaret Street. For more information, please [click here](#) for the City of Sydney 'Bus & Coach Set Down & Pick Up Locations'.

Taxi: Taxis may be easily hailed directly outside the venue on George Street or Pitt Street. The nearest taxi rank is on Pitt Street, just outside the Westin Hotel on the far side of Martin Place.

Parking

The Angel Place Car Park entry is at 123 Pitt Street.

Direct access from the car park to each level of the venue is available via elevators and stairs from one hour before the start of an event, when the foyer doors open to the street.

Please note that the car park generally closes one hour after the conclusion of an event, after which time access may only be gained by calling security at the vehicle entrance to the car park.

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Disabled Access and Facilities

Street Access

The Pitt street entrance is a level access way leading into the ground foyer lobby. There is also a disabled access lift in the Ash Street entrance.

Parking

Accessible parking spaces are available in the Angel Place car park beside the venue elevators.

Elevators

Two public elevators run directly from the car park beneath the building to each foyer of the venue.

Accessible Seating

Accessible seating is available throughout the venue. Please discuss specific requirements directly with venue staff.

Accessible Toilets

Accessible toilets are available on every level of City Recital Hall.

Ground Floor – located next to the Cloak Room

Level 1 – located near the Function Room and Auditorium Door 2

Level 2 – located near the lift well

Level 3 – located near the lift well

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Front of House Facilities

Cloak Room

Cloaking facilities are available in the Entry Lobby on ground level whenever the venue is open. For the safety and security of staff and patrons, items larger than a standard sized hand bag must be checked into the cloakroom. This is a free service.

Elevators

Two public elevators run between the car park beneath the building and each foyer level. They operate from one hour before an event and close half an hour following its conclusion.

First Aid

A First Aid room is located on Ground Level, between the marble staircase and elevator well. First aid kits are also located backstage at the stage manager position and the Front of House Manager's office.

Toilets

Men's toilets are available on Ground Level, Level 2 and Level 3.

Women's toilets are available on every foyer level.

Disabled toilets are available on every foyer level.

Public Telephones

A public pay phone is located on the Ground Floor of the venue in the Atrium Entrance nearest Pitt Street. The closest public phones outside the venue are located across Pitt Street and approximately 100m to the left (outside Penfolds stationery store).

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Public Liability Cover

City Recital Hall Angel Place, as a subsidiary of the Pegasus Group, is covered under a Combined General Liability Insurance Policy, for both public and products liability.

Insurer: Chubb Insurance Company of Australia Limited

Policy No: 93390686

Limits: Public liability: \$50,000,000 each occurrence
Products liability: \$50,000,000 each occurrence

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Venue Accreditation

Places of Public Entertainment Approval

City of Sydney approval for City Recital Hall Angel Place to host public performances and events including live music performance, live theatre shows, meetings and conventions.

Capacity: Maximum Seating Capacity – 1,238 persons.

File No: SO21548

Liquor Licence

City Recital Hall Angel Place holds a Governor's Licence for the sale and consumption of alcohol within the venue, and is fully compliant to the Liquor Act 1982 No.147.

General Trading Conditions: Monday to Sunday 12:00 noon – 12:00 midnight

Special Conditions for Functions: From one hour before the scheduled starting time of the function to one hour after the scheduled finishing time for the function or 3:00am, whichever is the earlier. Liquor sold for consumption on premise only; not to be sold for take away nor carried away from the premises.

Licensee: Barbara Keffel, Front of House Manager

Premises Licence No.: 24008993

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Staff Accreditation

Responsible Service of Alcohol

All bar personnel and waiters hold current Responsible Service of Alcohol certificates

First Aid

Key management, operational and technical staff hold current First Aid certificates.

Emergency Procedure Training

All venue staff undertake regular training in emergency procedures.

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Emergency

In case of an emergency evacuation, the meeting point is memorial statue (cenotaph) in Martin Place.

The venue Technician on Duty & Chief Warden will take charge during any emergency in accordance with venue emergency procedures. In the event of an emergency you should follow the directions of venue staff. Should an individual have a serious accident or be taken ill, please advise the Front of House Manager or venue staff immediately.

Emergency Contacts

First Aid Officers

Barbara Keffel 0412 418 236
..... 02 9231 9010 (ext 210)
Graham Parsons..... 0418 635 545

Chief Warden

Barbara Keffel 0412 418 236

Communications

Graham Parsons (Stage Door) 02 9231 9011 (ext 211)
..... 0418 635 545

Police - The Rocks..... 02 8220 6399
Fire Brigade - The Rocks 02 9247 4341
Sydney Public Hospital 02 9382 7111
Sydney Private Hospital 02 9797 0555

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Hazard Identification

City Recital Hall Angel Place has established a system to comply with occupational health and safety laws and regulations.

A risk assessment and site survey of the venue has been conducted, which is reviewed and updated regularly. Hazard and risk identification reporting processes are in operation, along with solution implementation strategies.

Please be mindful of general safety issues in and around the venue, and report any hazards or concerns to venue staff.

Injury management procedures and registers are also in place. Please ensure all incidents are reported to venue staff.

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Maintenance and Machine Safety

City Recital Hall Angel Place manages ongoing maintenance schedules to comply with all OH&S regulations.

Electrical Testing & Tagging

All venue electrical equipment is tagged and tested according to Australian Standard/NZS 3760:2003 (Incorporating Amendment No. 1).

All external equipment brought into the venue must also show current electrical safety tag. Any equipment that does not feature a current electrical safety tag must be tested by the duty technician before it can be used in the venue. Please note a fee applies for this service.

Annual Fire Safety Statement

Issued under the Environmental Planning & Assessment Regulation 2000, Clauses 175 to 181 Certifies that each essential fire safety measure has been defined and assessed by a properly qualified person and was found to be capable of performing to an acceptable standard, and that the building has been inspected by a properly qualified person and found to be satisfactory in a condition.

Agent: Matthew Fowler, Building Code of Australia Consultants.

Slip Testing

City Recital Hall Angel Place regularly performs a risk assessment of floor surfaces according to the Australia/New Zealand Standard 4663:2004, measuring the slip resistance of pedestrian surfaces.

Contractor: Independent Slip Testing Services

Contract No.: 550

Electrical Safety – Thermographic Inspection

City Recital Hall Angel Place annually conducts an infrared thermal scan of listed electrical switchboards to assess operating temperatures and insulation condition during periods of normal demand.

Contractor: Thermal Imaging Services

Thermographer Accreditation No.: AINDT-2067

Service Report for Thermostatic Mixing Valve

City Recital Hall Angel Place is certified that the mixing valve has been installed to the requirements of the maker's specifications, the valve supplier and the local water supply authority, and that all service work has been carried out by the contractor in accordance with the requirements of the Code of Practice for Thermostatic Mixing Valves.

Contractor: Drips & Drains Plumbing Services Pty Ltd

Licence No.: 160567C

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